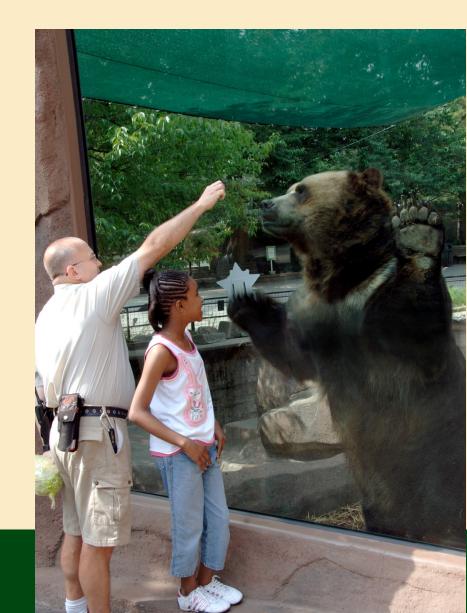
Doing Business with the Chicago Zoological Society

Our Mission

To inspire conservation leadership by connecting people with wildlife and nature



Chicago Zoological Society

- Brookfield Zoo
- Field Conservation Programs







CZS Seasons

- Slow season
 - November to March
 - Holiday Magic to February
- Shoulder season
 - March to May
 - September to October
- Busy Season
 - May to September

Unique Setting

- Delivery--locations, times
- Volume
- Animals
 - product materials, items, navigation around the park
- Public presence
 - Opening and closing times vary upon season

Business Units

- Merchandise
- Food
- Facility maintenance
- Janitorial
- Admissions/park attractions
- Administration (finance, security, IS, HR)

- Marketing and Design
- Education
- Animal Programs

 (husbandry and veterinary services)
- Conservation
 Science (research)
- Development



Supplier Diversity Mission

To cultivate a best in class supplier diversity process that results in an expanded utilization of exceptional minority and women owned business enterprises in all aspects of CZS Operations in a manner that will contribute to our Four Strategic Pillars:

- Innovation and Excellence in Conservation Leadership and Animal Welfare
- Extraordinary Guest Experiences
- Institution of Choice
- Sustainable Future



Opportunity Areas

- Professional services (Architectural, Engineering, Environmental)
- HVAC
- Painting
- Masonry/tuckpointing
- Fencing
- Industrial Supplies

- Concrete
- Roofing
- Printing
- IS
- Food/beverage suppliers
- Uniform Services
- Restaurant supplies

General Requirements

- Certificate of Insurance
- W-9
- List of references
- Compliance with the Illinois Prevailing Wage Act 820 ILCS 130/.01
- Capital improvements work must be completed utilizing 90% Illinois labor
- Bid, Performance and Payment bonds required on all projects over \$50,000

Depending on funding source the following might apply:

- Advertising for bids
- Public bid opening
- Non collusion affidavit
- Employer sexual harassment policy

- Employee Criminal Background Checks
- Compliance with Illinois drug-free workplace act

Capital-Bid process

- Drawings and/or specifications issued for distribution to pre-qualified firms
- Mandatory pre-bid meeting
- Bids received by deadline
- Bid opening

Capital-Selection process

- Bid comparison and review
- Contractor selection (based on cost, qualifications, references, and successful completion of projects similar in scope and size)
- Contract approval by CZS management and the Board

Upcoming Capital Projects

- Public restroom renovations
- Engineering ADA ramps
- Roofs
- Skylights
- Paving
- Mechanical
- General Construction

Non-capital Projects or Services

- Request for Information (RFI) may be issued
- Proposals with scope of work issued
- Proposals received by deadline
- Proposal review
- Award generally based on lowest cost

March 2012 Supplier Diversity Web Page

- Capital
 - Pre-qualification form (PDF)
 - List of upcoming projects

- Non-capital
 - Vendor Information Form
 - List of upcoming projects

www.czs.org

Questions?

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