

**EN
ICESI
LA VIDA
SIGUE**



**2022 strategy
Biosafety guidelines**

Return to in-person activities

This is an institutional strategy that allow us to clearly explain how can we go back to the campus for the development of biosafe activities during this pandemic age.

The university, across the time, proposed for itself to get to the community with a clear message that educates about the health care of each one, while we all advance on our daily lives.

Below, there are the purposes that we have had year after year as the central axis for the development of face-to-face activities.





2022 biosafety guidelines purpose

The purpose of the biosafety protocol, which establishes the parameters of care in the community for in-person activities in the 2022-1 semester, is **to learn to coexist**. Taking care of each other from the spread of the virus, we will be able to identify the cases opportunely to apply the corresponding isolations.

Our principles



Take care of myself and others



Respect the protocol



Live the campus



Commitment with community wellness

Care measures

Care measures are behaviors that demonstrate a biosafe coexistence on campus during the development of in-person activities.

- We get vaccinated.
- We use masks constantly, even when we are alone
- We wash and sanitize our hands before and after sharing with other people.
- We use the UCCare app to register symptoms, epidemiological contact and communities creation.

We report on time associated symptoms or close contact with a positive person to the COVID-19 attention center, allowing the identification of cases and preventive isolation.

- We listen to each other and attend feedback we may receive.
- We are kind to each other.
- We enjoy the spaces of the university

COVID-19 Attention Centre

Suspected, probable and positive cases must be reported to the COVID-19 Attention Center, in the following ways of communication:

Telephone and whatsapp: +57 3176446496 / +57 3175925416

E-mail: atencioncovid@listas.icesi.edu.co

UCCare app

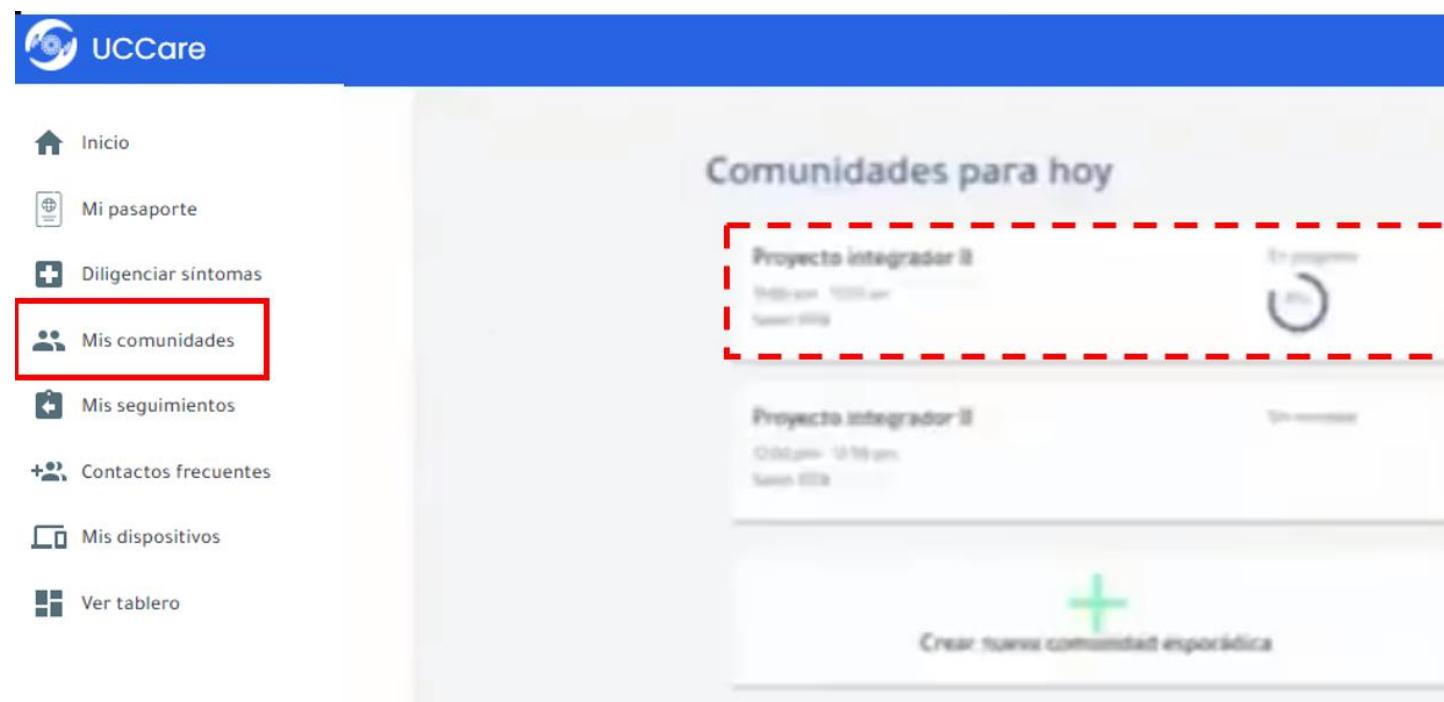
The attention center will send an email to the director of the program with the isolation certificate of the students who have reported their cases. The certificate has the start and end dates of isolation and is the document that supports the health condition in the absence of medical disability. The teacher who needs to confirm the cases, can request the information to the Attention Center, to the student or to the director of the program.

If a student has health complications from COVID-19, in the Attention Center we have the medical staff who can advise both the student and their teacher on the steps to follow in each case.

Creation of default communities

To live on campus during the pandemic, it is essential to identify suspected, probable or positive cases of COVID-19 on time to send them to the respective isolation.

One of the mechanisms we have is the possibility of forming communities in the classes. Below are the steps to follow:



1. Click on “my communities”, where you will find the list of classes registered in Banner. Enter from www.icesi.edu.co/uccare

Creación de Comunidades Predeterminadas

2. Check the students assistance. If one of them is not on the list, you can add him by getting him to read the community QR code or writing his ID number.

The screenshot shows the UCCare application interface. At the top, there is a blue header bar with the UCCare logo on the left. To the right of the logo, there are three tabs labeled "COMUNIDADES" (Communities), "PARTICIPANTES" (Participants), and "ALERTAS" (Alerts). Below the header, there is a sidebar on the left containing several menu items with icons: "Inicio" (Home), "Mi pasaporte" (Passport), "Diligenciar síntomas" (Report symptoms), "Mis comunidades" (My communities), "Mis seguimientos" (My follow-ups), "Contactos frecuentes" (Frequent contacts), "Mis dispositivos" (My devices), and "Ver tablero" (View dashboard). The main content area displays a list of student names under the "COMUNIDADES" tab. Each name is followed by a green circular icon with a white dot, except for the first name which has a red circle with a white dot around it. The names listed are: MIRCAPI CALDIRON LAURA, MURILLO FERNANDEZ JUAN CARLOS, ALVAREZ HERRERA ALBERTO, ACHAVREZ RIVERA SANTIAGO, BORILLA CHAVEZ JEINER ALEXIS, CAMPILLO CEPEZA JUAN DAVID, CARDONA SANCHEZ JUAN SEBASTIAN, CARUAGA HERNANDEZ JUAN DAVID, CARNAGUE HERNANDEZ GERMAN ANDRES, CASTILLO HERRERA JUAN MANUEL, and COBO RAMIREZ CRISTIAN ANDRES.

Nombre	Estado
MIRCAPI CALDIRON LAURA	Activo
MURILLO FERNANDEZ JUAN CARLOS	Activo
ALVAREZ HERRERA ALBERTO	Activo
ACHAVREZ RIVERA SANTIAGO	Activo
BORILLA CHAVEZ JEINER ALEXIS	Activo
CAMPILLO CEPEZA JUAN DAVID	Activo
CARDONA SANCHEZ JUAN SEBASTIAN	Activo
CARUAGA HERNANDEZ JUAN DAVID	Activo
CARNAGUE HERNANDEZ GERMAN ANDRES	Activo
CASTILLO HERRERA JUAN MANUEL	Activo
COBO RAMIREZ CRISTIAN ANDRES	Activo

Creation of Sporadic Communities

1. Enter www.icesi.edu.co/uccare and click on “My communities”
2. Create a community indicating the headquarter, the space and the activity name.

Ingeniería Económica

Fecha: 14/1/2022
Hora Inicio: 4:54 pm
Id Comunidad: 16347 Hora Fin: Sin terminar
Espacio Físico: Salón 306C

COMUNIDAD **PARTICIPANTES**

Los asistentes pueden unirse a la comunidad escaneando este código QR



FINALIZAR COMUNIDAD

Crea una comunidad

Los asistentes pueden unirse a la comunidad escaneando el código QR que se mostrará a continuación o puedes ingresarlo manualmente

Campus donde será la comunidad: Pance

Nombre de la comunidad: Ingeniería Económica

Edificio (Opcional): Edificio C

Espacio a usar por la comunidad: Salón 306C

CREAR COMUNIDAD

3. Each member must read the QR code generated or the members could be added manually with the document number.
4. Finish the community

Zoom rooms

When a professor or a group of students must remain isolated, the university offers the service for booking Zoom rooms, a virtual class modality. This is the procedure to make the reservation:

Enter www.icesi.edu.co/servicios_multimediales with your user. You will get the link and an e-mail with a confirmation message. If you're not going to use your Zoom room for any reason, you can cancel it replying the e-mail you received.

Note: you can make your reservation at least 30 minutes before and it can last to 5 hours.

Learning environments

Learning objectives:

The objectives are set from the beginning of the semester and to achieve them, classes have been designed in-person, taking into account different activities. However, unexpected changes due to isolation invite us to be flexible, empathic, supportive and compassionate.

We recommend some alternatives to address these changes and support students in achieving their learning goals. These recommendations are not mandatory, each teacher can have their own established activities. These are suggestions that we make from an infinite range of possibilities and the teacher's availability must be considered.

Alternatives for Facing Unexpected Changes in Class Development

- Promote remote connection to class among classmates, using the zoom room resource that the University has.
- Set conversations, through video calls, on the topics worked on in class.
- If the teacher feels qualified and encouraged to carry out a hybrid class, he can reserve the technological resources (camera, speaker, scanner, etc.) with the multimedia office for its development.
- Wait for the student's return and propose activities to make up classes.
- Contact the teaching qualification coordination (oeortega@icesi.edu.co) to request guidance or resources to develop hybrid classes.

Interactions between People in Academic Spaces

- Interactions in class or in academic activities (teamwork, for example) are allowed taking into account the care measures set out above.
- Activities to integrate and share among classmates are allowed on campus in the common areas in the open field.
- The University Welfare office has a psychosocial care route for those cases in which students report emotional conditions that require psychological intervention. During the pandemic we have been able to identify situations of fear of sharing, feeling of risk, among others.

Note: Hand disinfection before and after interaction is recommended.

Biosafety Communications with Our Students:

The university has a biosafety website www.icesi.edu.co/bioseguridad, where you can find the documents, procedures and more support material on the different biosafety guidelines and the behaviors expected on our campus for everyone's care.

Physical and technological resources:

The existing resources in the classroom or academic space, can be used without restrictions, as long as the care measures described above are taken into account.

Note: if you need to disinfect any equipment or element, first check with the responsible area to avoid damage.

Tests:

The evaluation methodology for the course is established from the beginning of the semester and has been designed in-person. However, unexpected changes due to isolation can invite us to think of different possibilities when evaluating students.

In the case of exams, COVID isolation make-up exam may be scheduled at no cost, as long as the Attention center can certify the reported case. In this situation, the teacher or the student will ask the Attention Center to send the certificate to the teacher's email.

MORE ACTIONS FOR STRATEGY COMPLIANCE



COMMUNICATIONS

We have a communications plan to launch and maintain the strategy this semester, including updating the primer and website.



LOCATIVE MEASURES

- The University facilities have been adapted to pre-pandemic conditions in order to receive the entire community.
- Biosecurity facilities are maintained throughout the campus. (Sinks, disinfection points, signage).
- Se mantienen ICleaning and disinfection protocols are maintained.
- The full service of the University's cafeterias is resumed with the proper biosafety protocols and good manufacturing practices.

ACTIONS FOR STRATEGY COMPLIANCE

EVENTS

The guidelines for events attention in the institution have been established, under the policy of requiring the vaccination card and biosecurity protocols that may apply.

VACCINATION

We continue with:

- The incentive plan for vaccination.
- The registration link that we publish through the biosecurity website.
- Scheduling vaccination days at the University, once Public Health Secretary assigns us the resources.
- Educational campaigns to encourage vaccination

ACTIONS FOR STRATEGY COMPLIANCE

WORKING DAYS

The guidelines for the development of in-person work activities have been defined and socialized, all in accordance with the University's biosafety protocol.

ACADEMIC SCHEDULING

A work team has been formed between the CREA office (Learning resources center), the Multimedia office and SOMA (Occupational health and environment), to support teachers when they need to design classes with isolated people, providing the different options that can be taken so it does not affect the achievement of student learning goals.

SPORTS AND CULTURAL SCHEDULING

We have specific biosafety protocols for each activity, which have been shared and will continue to be shared with teachers and students.

- To learn more about our protocol you can visit the biosafety website
www.icesi.edu.co/bioseguridad
- The Occupational Health and Environment office is available to provide advice on the biosafe development of daily in-person activities.
- If you have questions about the design of in-person classes, the CREA is available to provide support.
- If you have questions about the use of multimedia resources, the Multimedia office is available to provide support.